

TERMS OF REFERENCE

<p>Selection Number Project: GRANT-0663 SOL: Urban Water Supply and Sanitation Sector Project Professional Group Job Level Expertise Social Safeguards Consultant Expertise Group Social Safeguards Source: National</p>
<p>Objective and Purpose of the Assignment The Solomon Islands Water Authority, trading as Solomon Water (SW) has received financing from the Asian Development Bank (ADB) and World Bank (WB) towards the implementation of the Urban Water Supply and Sanitation Sector Project (UWSSSP). Parts of the financing will be used for payments under the Contracts named above. The sub projects have been financing as a series of separate projects, civil works generally implemented by International contractors supervised by teams of international and national consultants. Referring to the ADB-financed projects specifically, the civil works have been implemented under the ADB Procurement of Works – Small Contracts. Civil works procurement documentation has followed the ADB’s sample bidding documents for a small civil works contracts, in particular the commercial provision – Instruction to Bidders, Conditions of Contract, standard forms and schedules, etc. The current version of this documentation can be found on the ADB website. SW will select the Consultants in accordance with the procedures set out in ADB procurement Policy and Regulations (2017) as amended form time to time.</p>
<p>Scope of the Work The National Social Safeguards Consultant under the Project Management Unit (PMU) will assist Solomon Water (SW) safeguards team to implement, monitor and update the consultation, land acquisition, resettlement and gender components of the Urban Water Supply and Sanitation Sector Project (UWSSSP). As part of the team, the role is to encourage community engagement, ensure the participation of women and other vulnerable groups in the Project, and ensure that all processes and documents mainstream social safeguards issues and gender equity, so that the project does not detrimentally affect the social well-being of the population. He/she will work closely with the International Social Safeguard Specialist (ISSS), the USSSP Community Liaison Officer, National Environmental Officer, International Environmental Specialist, and Communications Team in the preparation of the quarterly reports, semi-annual safeguard monitoring reports, and gender monitoring reports for project development partners and the Solomon Islands Government. Most of the work will be undertaken in Honiara, coordinating with PMU staff, partners, and communities, following up monthly activities, facilitating the timely submission of ADB/WB documents, attending meetings and preparing reports. However, at times there may be work required in the provincial capitals of Auki, Tulagi, Munda, Noro and Gizo. Solomon Water wish to engage the Social Safeguard Consultant as soon as possible as construction works are currently underway. It is anticipated consultant will be selected by mid November 2024 and will commence the assignment immediately thereafter. The assignment duration will be approximately 24 months, with an estimated end date of 31st January 2027. Subject to performance, an extension of these services may be requested after this date.</p>
<p>Detail Tasks and / or Expected Output The consultant will undertake the following tasks as SW may require: 1. In collaboration with SW management, community liaison and land management staff, assist with</p>

community consultations and workshops, ensuring women and vulnerable groups are fully engaged in the processes.

2. Work closely with SW technical staff, land management staff, community liaison officers and communications team to contribute to project design, implementation, learning, monitoring and evaluation, through active collaboration with all team members.
3. Develop and maintain relationships with local communities affected by project activities. This includes helping to establish and work closely with the project's Community Advisory Committees, as well as maintaining links with national and local government bodies, the private sector, NGOs, and donors.
4. Where necessary, support resettlement activities through collection of key data: by conducting household surveys, inventories of losses, vulnerability studies and baseline data collection at each subproject site, to ensure consistent, reliable and sex-disaggregated data is available for planning, implementation and monitoring.
5. Assist the International Social Safeguards Specialist in building the capacity of the PMU and SW in community engagement and gender awareness. Organise gender training (including gender-based violence (GBV) awareness), workshops and events for PMU staff, SW staff, contractors, and other relevant stakeholders.
6. Together with the ISSS, ensure that the Gender Action Plan (GAP) for the project is effectively implemented to ensure the participation of women, gender training, and integration of gender-sensitive design elements into the formulation and implementation of subprojects. Assist the ISSS with any surveys or research needed to provide data for monitoring of the GAP outputs.
7. Be responsible for assisting SW to monitor compliance with the Asian Development Bank (ADB), World Bank (WB) and European Union (EU) social safeguards standards and regulations for their operations. Monitor contractor's compliance with (i) the Land Acquisition and Resettlement Plan (LARP) and (ii) prevailing laws of Solomon Islands. Undertake site visits during project execution and operation when required, to assess how social screening and mitigation measures are succeeding in minimizing impacts, and meeting the priorities of both men and women beneficiaries in project areas.
8. Together with the ISSS, review the LARPs and Contractor Construction Environmental Management Plans (CEMP) and confirm any changes required with SW PM for approval by ADB/WB, prior to commencement of works. Ensure that contractors are familiar with social safeguards and GAP requirements, including those relating to labour law, equal pay, employment of minors, child protection, gender based violence, sexual exploitation and abuse, sexual harassment, and HIV/AIDS.
9. Assist in overseeing the project's grievance redress mechanism (GRM), monitoring any grievances related to social, land, resettlement, and gender issues, and the measures implemented to address those grievances in a timely and appropriate manner. Ensure the Grievance Register is properly maintained and up-to-date. Check that sensitive complaints regarding sexual abuse, exploitation, or harassment are being dealt with confidentially and that victims receive appropriate support.
10. Assist the PMU to prepare quarterly progress reports and semi-annual monitoring reports as well as project completion reports as required by ADB and WB.

Minimum Qualification Requirements

- The Consultant will have demonstrated experience of at least 5 years' experience working in social safeguards, community engagement, gender or similar projects
- Experience in working with communities in community mobilisation, poverty reduction, community development, training, gender, or similar projects.
- Knowledge and experience in project design, implementation, learning, monitoring and evaluation, through active collaboration with all team members.
- Proven skills and experience in working with local communities affected by project activities, national and

local government bodies, the private sector, NGOs, and donors.

- Sound knowledge and experience in resettlement activities through collection of key data: by conducting household surveys, inventories of losses, vulnerability studies and baseline data and ensure that data is available for planning, implementation, monitoring and reporting.
- Experience in organising gender training (including GBV awareness), workshops and events for staff, contractors, and other relevant stakeholders.
- Sound knowledge and experience in monitoring compliance with ADB, World Bank and EU social safeguards standards and regulations.
- Willingness to travel and undertake site visits
- Excellent knowledge of English and good report writing skills.
- A degree and preferably post graduate qualification in social sciences or a relevant field (Anthropology, Gender Studies, Community Development, Social Work) from a recognized tertiary institution.
- Previous experience of working on World Bank and/or ADB projects would be desirable.

Output/Reporting Requirements

As agreed with SW.

Place of Assignment	Days Estimated	Date (dd/mm/yyyy)
Honiara, Solomon Islands	514	15th Dec 2024 - 31st Jan 2027
TOTAL DAYS	514	514